

• enterango

After what seems like a century of sanitizing, swapping suits for sweats, matching masks and using suitcases for storage, the time has come to pack your business bag and head for the long-awaited convention. As much as sailing the smooth skies puts a sparkle in your eye, prepping for travel sure has done a 180 since your last expedition.

To ease your mind and guarantee a voyage more victorious than those of Marco Polo, we've put together a list of things to check off to make sure your journey ends in success!

#### **OPEN SESAME?** =

Depending on where your business pilgrimage is taking you, make sure you're actually allowed to enter your country of destination. This generally is not an issue when traveling within your own state. However, as we're still just tipping our toes back into the travel pond, some countries don't accept travellers from every corner of the world just quite yet. Depending on where you're headed to, you might be able to visit the country for business purposes. In that case, be prepared to have your convention tickets or a business visa at hand to prove the purpose of your visit.

Check the website for the ministry of foreign affairs of your destination country, to be on the safe side.



## **IT'S BEST TO TEST!**



Most countries require you to present a negative COVID-19 test result upon arrival. Generally, the test should be taken up to 72 hours before boarding the plane, but your safest bet is to aim for 48 hours, as some countries use this as the benchmark. In case you have connecting flights, make sure to schedule your test up to 48 hours before the last connection sets for the skies. You'll be able to take the test at designated testing centres and should receive the results within 24 hours.

Print out a signed copy and you're good to go! Do take into consideration that you might have to take a second test upon arrival.

Some countries accept a positive test for antibodies, proof of vaccination or having recovered from the virus. Do your due diligence and check the requirements of your intended destination.



## **HOT SHOT TRAVELLER?**

If you've already received the long-awaited vaccination, depending on your destination, you might be able to ditch the testing. More and more countries are allowing fully vaccinated people to enter quarantine free.

Just make sure you've got the necessary documentation to prove your immunity.

Don't forget - at least for the time being - the same rules and restrictions apply to everyone. As much as you may feel invincible thanks to the vaccination, you're still required to mask up, keep your distance and follow all other restrictions during your travels.

#### **KEEP THINGS FLEXIBLE.**



Sure, the convention is scheduled for a specific date, but during these turbulent times things can change faster than the latest trend on TikTok. When booking a flight, be sure to opt for a flexible ticket with no changing fees. Many airlines offer that possibility, and you can generally reschedule your flight up to 24 hours before departure.

In most cases you can just postpone the travel dates, but a few airlines even let you change your destination.

Worst case scenario, you might end up switching your business trip for a holiday in Hawaii! Make sure to keep an eye on your itinerary to make sure your flight is scheduled as planned.

# **BE SURE TO INSURE.**

There's really never been a time when travel insurance was a bad idea. However now it's as essential as packing your passport. Try and go for insurance that covers costs derived from changes in flight plans as well as medical insurance.

A lot of countries may send you right back on that plane if you don't have medical coverage against COVID-19.

A good insurance will sure keep your stress levels lower as well.



## **ISOLATION STATION?**

When booking your flights, make sure you've checked (and then double-checked) the current self-quarantining rules at your destination. Some countries don't require visitors to self-quarantine, whereas others will have you enjoying the hotel room for all your money's worth.

Take the restrictions into consideration to make sure you won't be spending the convention in your room watching Jeopardy in your PJ-s.

Current rules can be found on the webpage for the ministry of foreign affairs of your intended destination.



## IT'S YOUR TASK TO MASK.



At this point you're probably as used to masking your face as you are brushing your teeth. However, we can't stress this enough - wherever you go and however you get there - mask up! Not only will this help with the safety of both you and other passengers, your journey would probably end before it begins should you forget this tiny detail. Want to be one of the cool kids? Opt for an **N95** respirator mask which cleans out sketchy particles with at least **95% efficiency**.

Oh, and don't worry about spending your time on an airplane - the air is changed every 3-4 minutes and cleaned by HEPA filters to guarantee air more sterile than your doctor's office.

## FOLLOW THE RULEBOOK.

While you're already looking up the self-quarantine regulations, it would be wise to check the general restrictions of your destination country as well. You might want to pack for a picnic, as some places don't allow indoor dining and get a few different masks for different occasions. You know - a business one for that killer sales pitch you're about to give your potential partners and a party mask for the farewell dinner, as you might be required to wear them more often than not.

Make sure you're aware of all the dos and don'ts of your destination and think about the appropriate business etiquette.



#### **VICTORIOUS RETURN.**

Sure, it's more exciting getting ready for the trip than it is to return, but let's at least try and soften the blow of the inevitable. Make sure you're aware of the rules regarding your re-entry to your home country to guarantee a smooth landing.

Figure out if you need to take another **COVID-19** test to get back and if any self-quarantining is required. In that case, you'll at least know to prep your fridge for your homecoming.



#### **BACK TO BASICS.**



You may have your hands full with new aspects of travelling, but that doesn't mean that the basics have left the building. One of them being a valid passport or identification. As much pride as your brand-new negative PCR test brings you, it won't compensate for your passport having reached its "**best before**" date.

Now, take 5 and check the validity of your travel documents.

#### LEAVE IT TO THE PROFESSIONALS!

If staying on top of your packing list is work enough, now's a great time to call up a travel consultant. Leave it to the experts to help you out with all you need to do, know and arrange before setting sail. This way, you can focus on your packing and pitching to dazzle the fellow attendees once you've made it to the event.

Now that all the boxes have been ticked, you're on the fast lane to summarize your journey with "Veni, vidi, vici!"



PRE-TRAVEL		-	
		S AT DESTINATION	
I have checked if,			
I am allowed to enter the country	,	Pre-travel clearance at destination required	
Quarantine required (if yes, days)			
Medical proofs or certificates are needed & permitted			
Negative test	result	Certification of Vaccination	
Certificate of COVID-19 recovery		EU-Digital COVID certificate	
Other:			
RULES AND REGULATIONS AT THE DESTINATION			
I have checked if,			
	to ) [	Masks required	
Curfew in place (if yes, from to) Masks required			
RULES AND REGULATIONS HOME COUNTRY			
(when returning home)			
I have checked if,	_	_	
Pre-travel clearance required		Quarantine required (if yes, Days)	
Medical proofs or certificates are needed & permitted			
Negative test	result	Certification of Vaccination	
Certificate of	COVID-19 recovery	Other:	
TRAVEL DOCUMENTS			
l do have a			
Valid passport Visa Travel insurance			
International valid medical proof (please check what is permitted)			
Negative test	result	Certification of Vaccination	
Certificate of COVID-19 recovery EU-Digital COVID certificate			
Other:			

TRANSPORTATION			
I have booked/checked			
Flex tickets Travel insurance	Airline policies Hotel policies		
Public transport Taxi policies policies			
GENERAL			
I have			
Hand sanitizers Face masks (FFP2)	Hand wipes		
DURING TRAVEL			
Please be aware of the following when travelling for business.			
■ Wear masks	Expect limited passenger service		
■ Keep distance (1,5 m or more)			
Wash & sanitize your hands frequently	Meals     Seat reservation		
Expect longer waiting times for			
Check-in     Disembarking	Consider stricter baggage regulations		
<ul> <li>Security check</li> <li>Passport control &amp; immigration</li> </ul>	Expect closed fast track services Keep notes of people you meet (or use a tracing app)		

## **AFTER RETURNING HOME** =

- Self-monitor COVID-symptoms
- Follow all state and local regulations
- Get tested within 3-5 days after travel (Vaccinated people when meeting unvaccinated people)
- Keep distance to people around you (until negative test result is available)
- In case of positive symptoms. Immediately inform all people you met on your trip



#### **Disclaimer**

This checklist was created to the best of our knowledge, but does not claim to represent all globally valid rules & regulations. The checklist was created on 01.07.2021. Changes to rules & regulations after this date are therefore not covered. No claims against EnterAnGo arise from this checklist.